WallPost
SOFTWARE

Work Smart. Work Fast.

Law Firm
Management Solution

WallPost Software Major Modules Covered

- HR
- CRM
- Case Management
- Legal Consultation
- Timesheet
- Finance
- Company Performance
- Task Management

About WallPost Software

WallPost ERP Software provides a complete integrated ERP solution that fits perfectly for law firms to manage cases and legal consultation. It automates the complete operation of law firm to improve financial reporting and operational efficiency through powerful features to manage cases, legal consultation, clients, documents, bills, appointments, time-tracking, reporting, and accounting.

WallPost Software provides unmatched integrated solutions that capitalize on leading technology and emphasize security, scalability and flexibility.
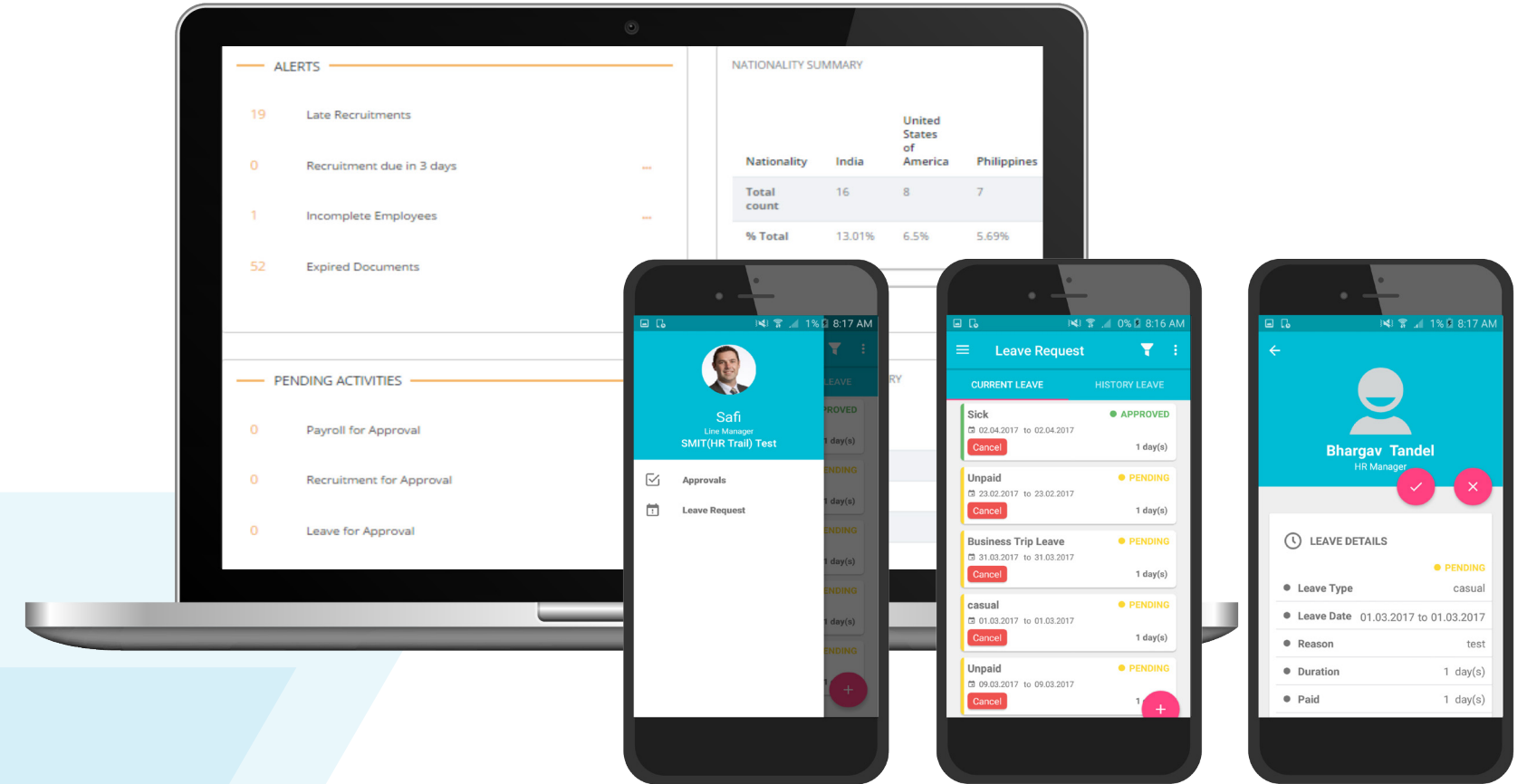
HR

WallPost HR module streamlines and automates organization's human capital management through one central database. Our software is a global talent management solution that addresses your HR & Payroll needs from hire to retire with multi-country payroll compliance.

We offer below the core functions:

- Employee Management
- Payroll
- Leave Management
- End of Service
- Recruitment
- Employee Self-Service Portal
- Alerts and Email Notifications

CRM

WallPost CRM is a cloud-based customer relationship management for sales and business development team. It is applicable to any industry, including law firms. This solution allows companies to manage the complete customer life cycle from lead to sales and on-going customer service.

Below are the major functionalities of the CRM:

- Lead Management
- Calls / Appointments
- Inquiries
- Quotation / Proposals/Tender
- Contracts / Engagement Letter
- Follow-up Activities
- Customer Management
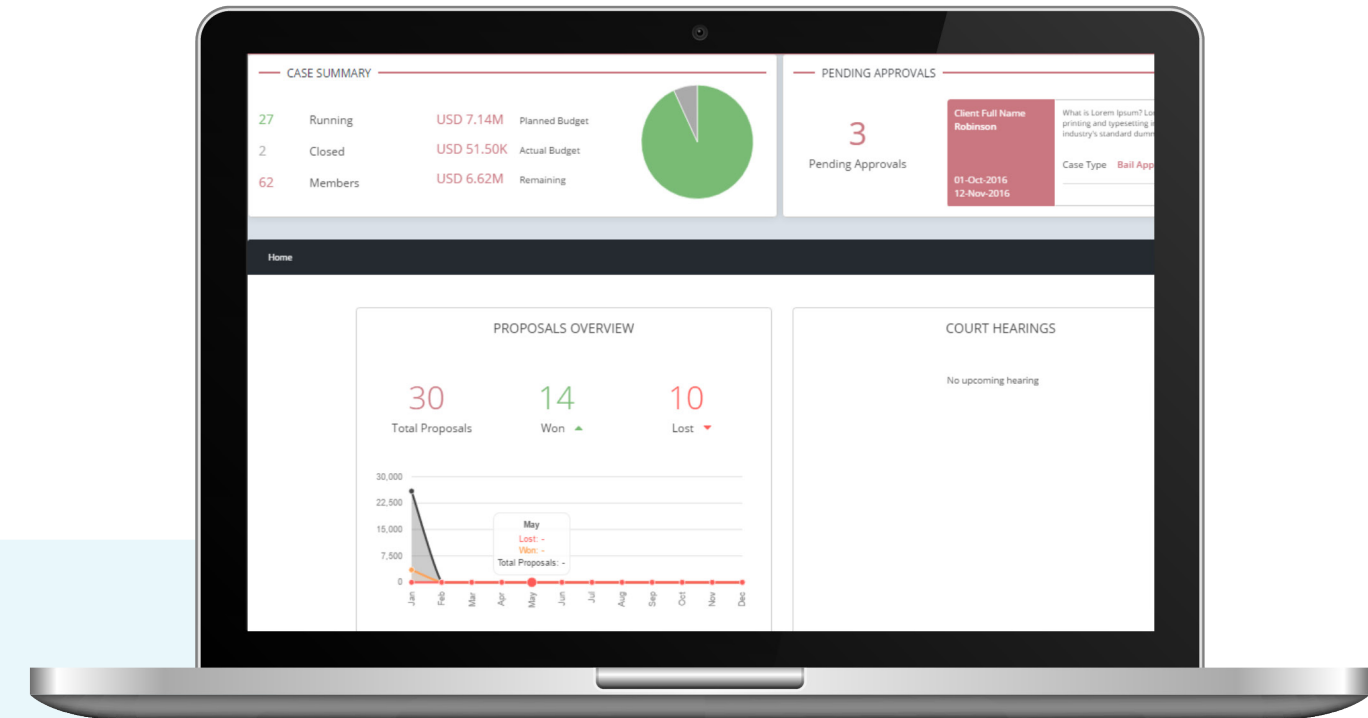- Alerts and Email Notifications

Case Management
Your Legal Office Assistant on the Cloud

WallPost Case Management module centralizes the information on all of your cases and related matters in a single place that helps you manage cases, track time, automate billing, and communicate with your clients.

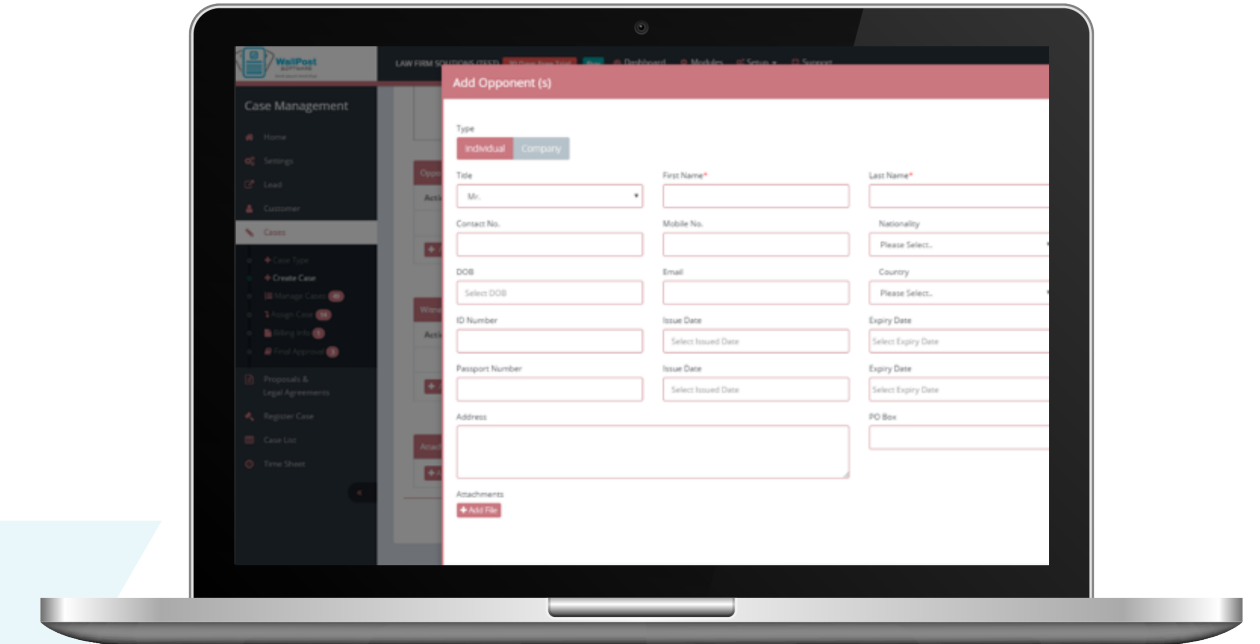Major functionalities of this module are:

- Case registration and court hearing documentation
- Track and monitor the status of cases
- Quotes, Billing & Timesheet
- Documents Management
- Detection of Conflict of Interest
- Client & Lead Databases

Automate law office administration work for lower costs, time saving, less risk, and an increased efficiency. Case Management is a unique solution developed to help law firms manage work smartly and leverage their resources. With the advanced cloud technology, data storage and data security are no longer issues to worry about. The easy-to-use module includes many useful functions and customizable features to meet your specific needs.

Benefits:

- Secure cloud-based data storage
- Usability and accessibility on the go
- Decreased risk & increased efficiency
- Dashboard with quick stats
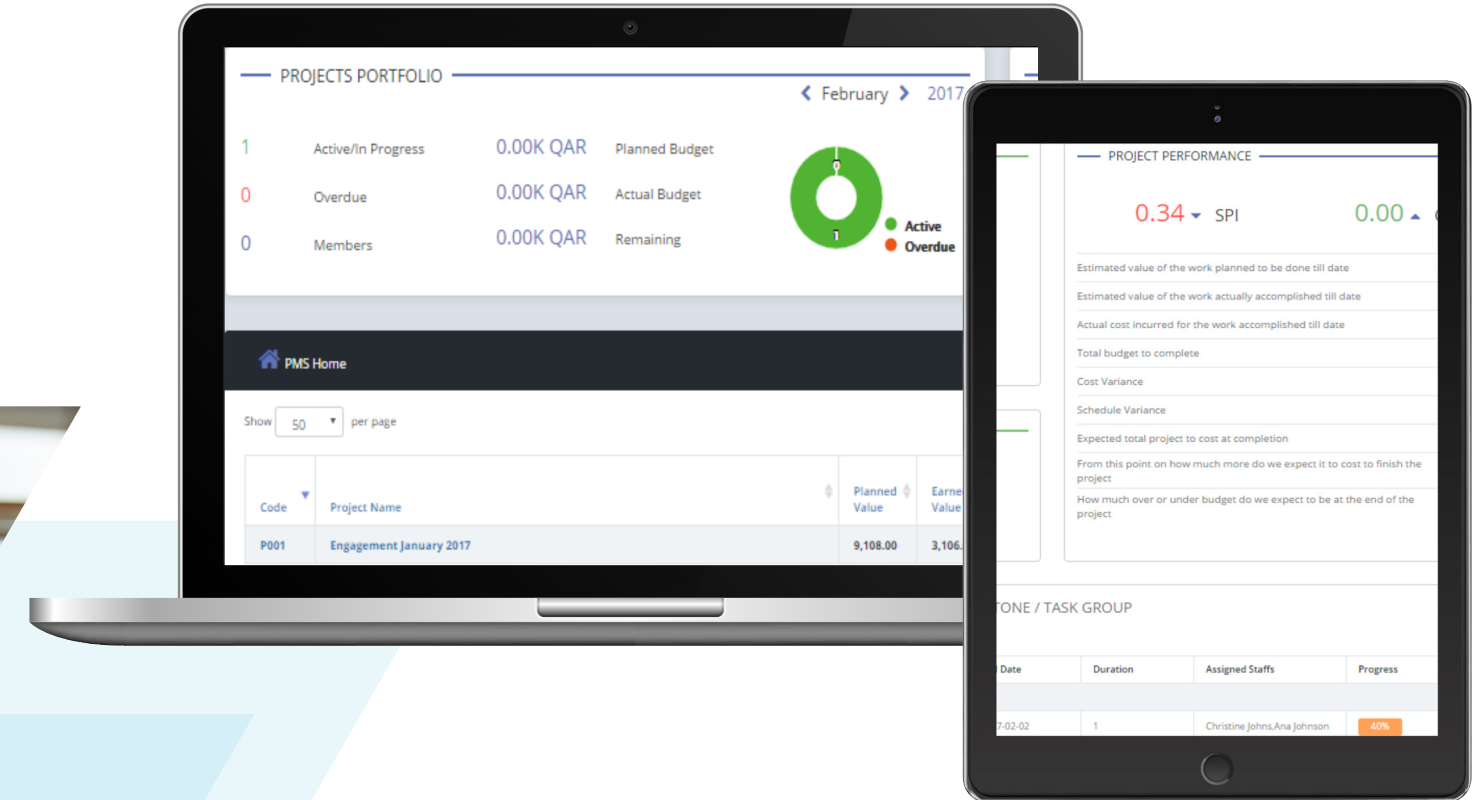- Reminders and email notifications to users and their clients
- Free month trial

Legal Consultation

WallPost will provide your company's stakeholders with a glimpse of your success rate and the important milestones you have achieved so far against the contentious and non-contentious legal projects . It will also enable you to see practical deliverables and pending project tasks in various departments, along with completed tasks or any tasks expected to be completed within established timelines. WallPost will rank all your company's contentious and non-contentious projects by importance or priority and create prompt alerts for the ones nearing their deadlines across the various departments. This will reduce the amount of time required for management.

Below are the major functionalities of the Legal Consultation module:

- Manage Projects and Tasks
- Manage Resources and Schedules
- Project Budget
- Monitor and track Project Progress
- Track the Budgeted vs Actual performance of Projects
- Gantt Chart
- Reports
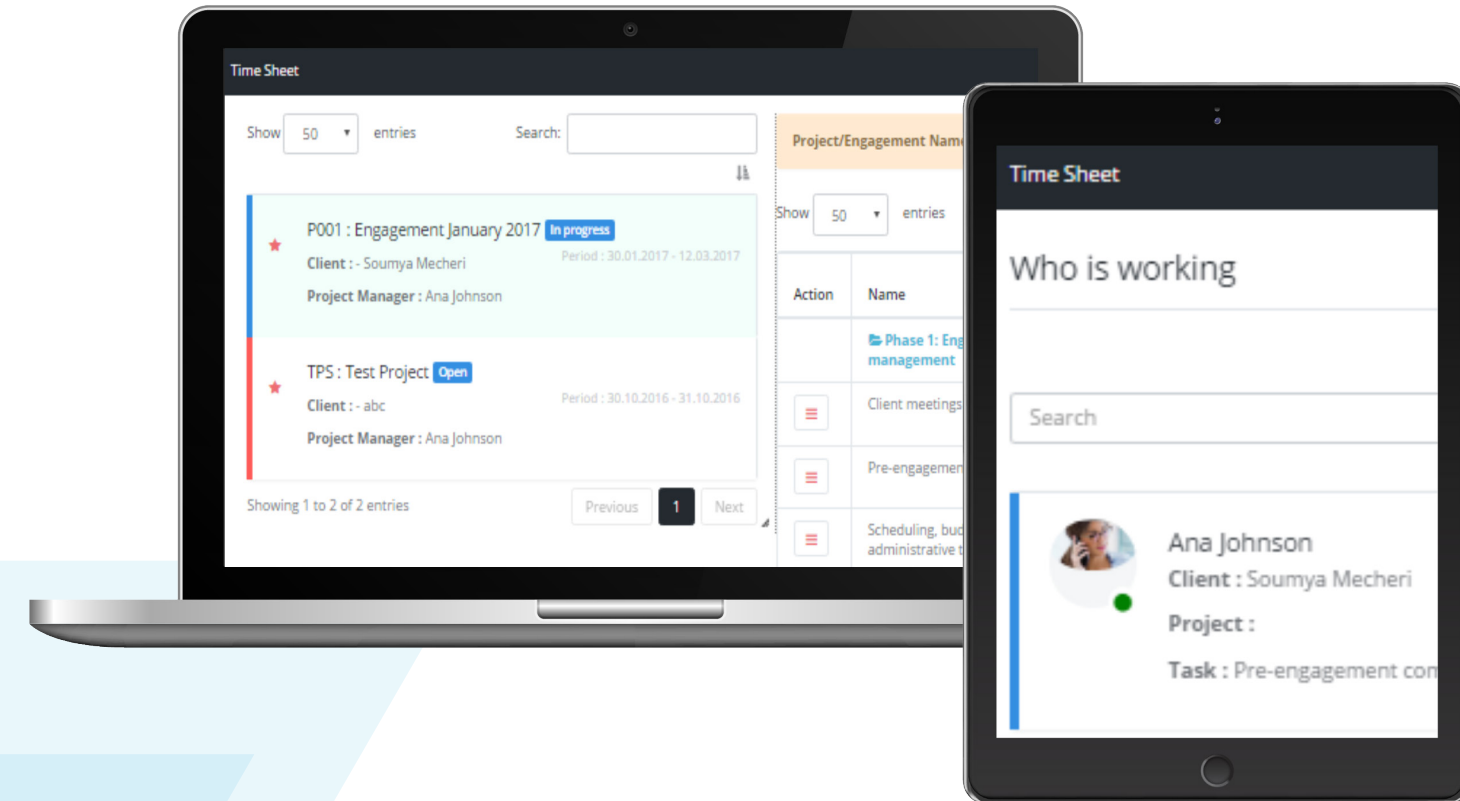- Alerts and Email notifications

Timesheet

WallPost Timesheet solution automates contentious and non-contentious legal projects time tracking, project costing and client billing. It records billable time on hourly, contingent, transactional, or user-defined rates individually or firm-wide; tracks billable time; generates client invoices; links to time tracking and accounting programs; and creates reports for individual billing attorneys.

Major functionalities of the timesheet module are:

- Track who is working now
- Manage and book your time against contentious and non-contentious activities
- Track the budgeted and actual time
- Integrated with HR, Case Management, Legal Consultation and Finance modules
- Employee utilization report
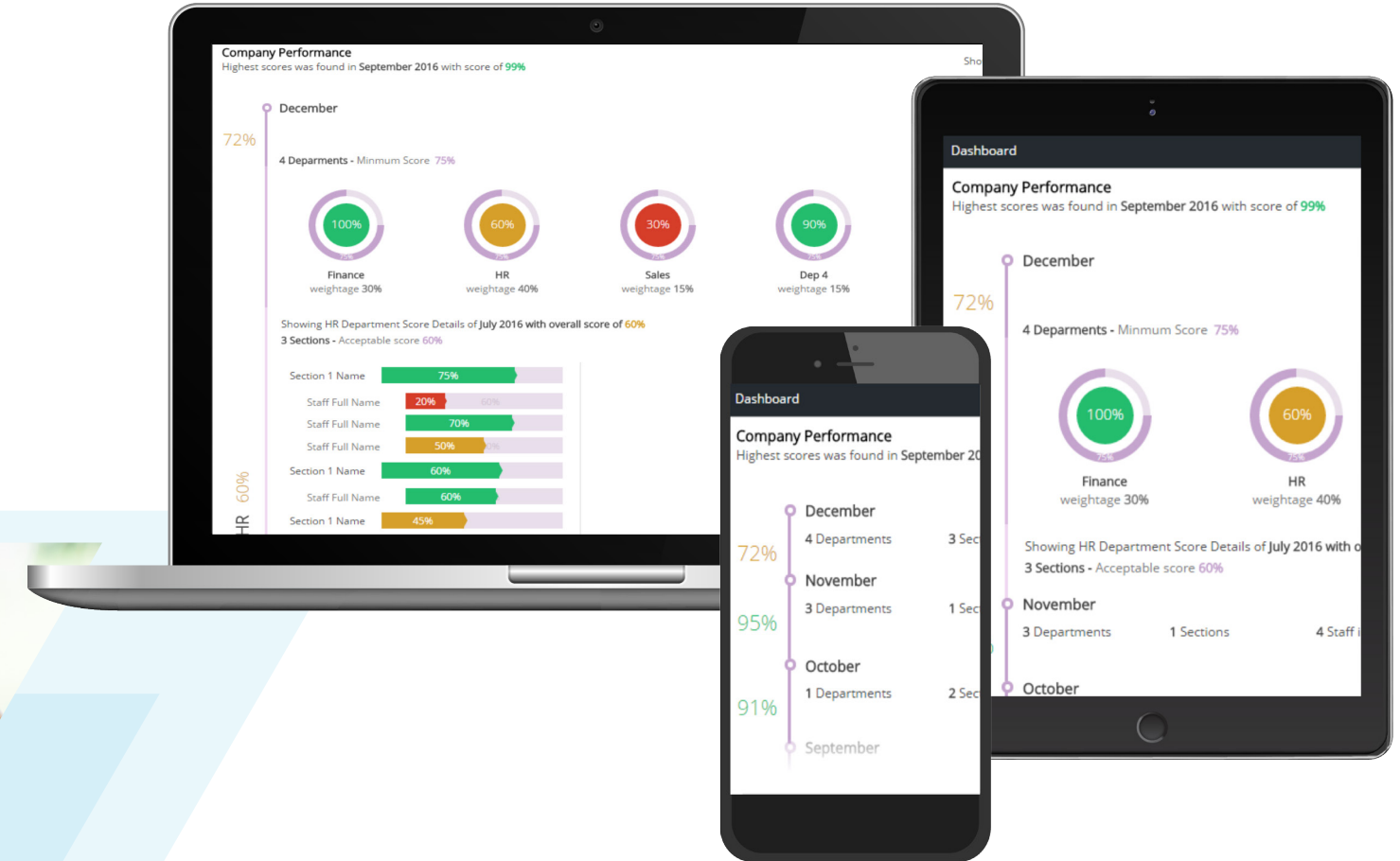- Timesheet report
- Alerts and email notifications

Company Performance

WallPost Company Performance module provides owners with an "at a glance" view of the performance of the company, departments, and individuals. Managers can more easily stay in touch with employees› progress—during every phase of goal completion, and offer immediate reinforcement or coaching to keep performance and deadlines on track.

Major functionalities of Company Performance module are:

- Company performance analysis
- Department and sub-department wise performance analysis
- Employee wise performance analysis
- Easily trace the effect of any given process within the company on the end result
- Help employees track their progress within the organization
- Provide weekly report for employees to monitor their own performance and to managers to monitor their department and staff performance
- Alerts and email notifications

Company Performance also identifies the department and employees that are badly affecting the overall performance of the business. The system will give clear results on the KPIs of each employee, across the modules available in WallPost ERP System.
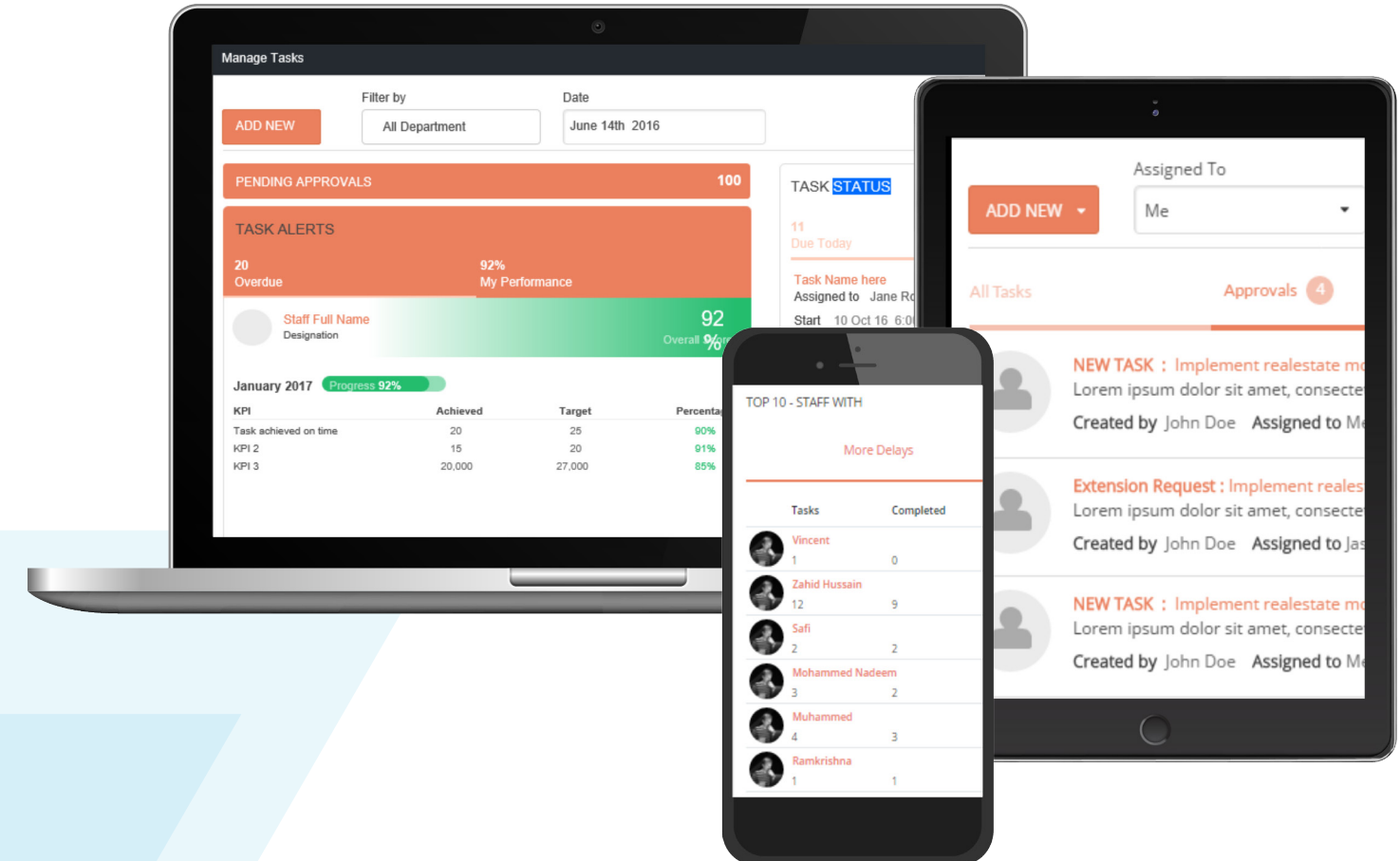
Task Management

WallPost Task Management makes it easy to keep your work items organized and manageable, all in one centralized and easy-to-access place. With real time visibility of task on the homepage, you can monitor the status of tasks, assign them to staff, break down complex task into sub tasks, and track progress of the task from a single screen.

Major functionalities of Task Management module are:

- Assign and manage tasks
- Task delegation
- Track task deadlines
- Task timesheet
- Task Performance report by department and employee
- Alerts and email notifications

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